

Midwifery Student Handbook

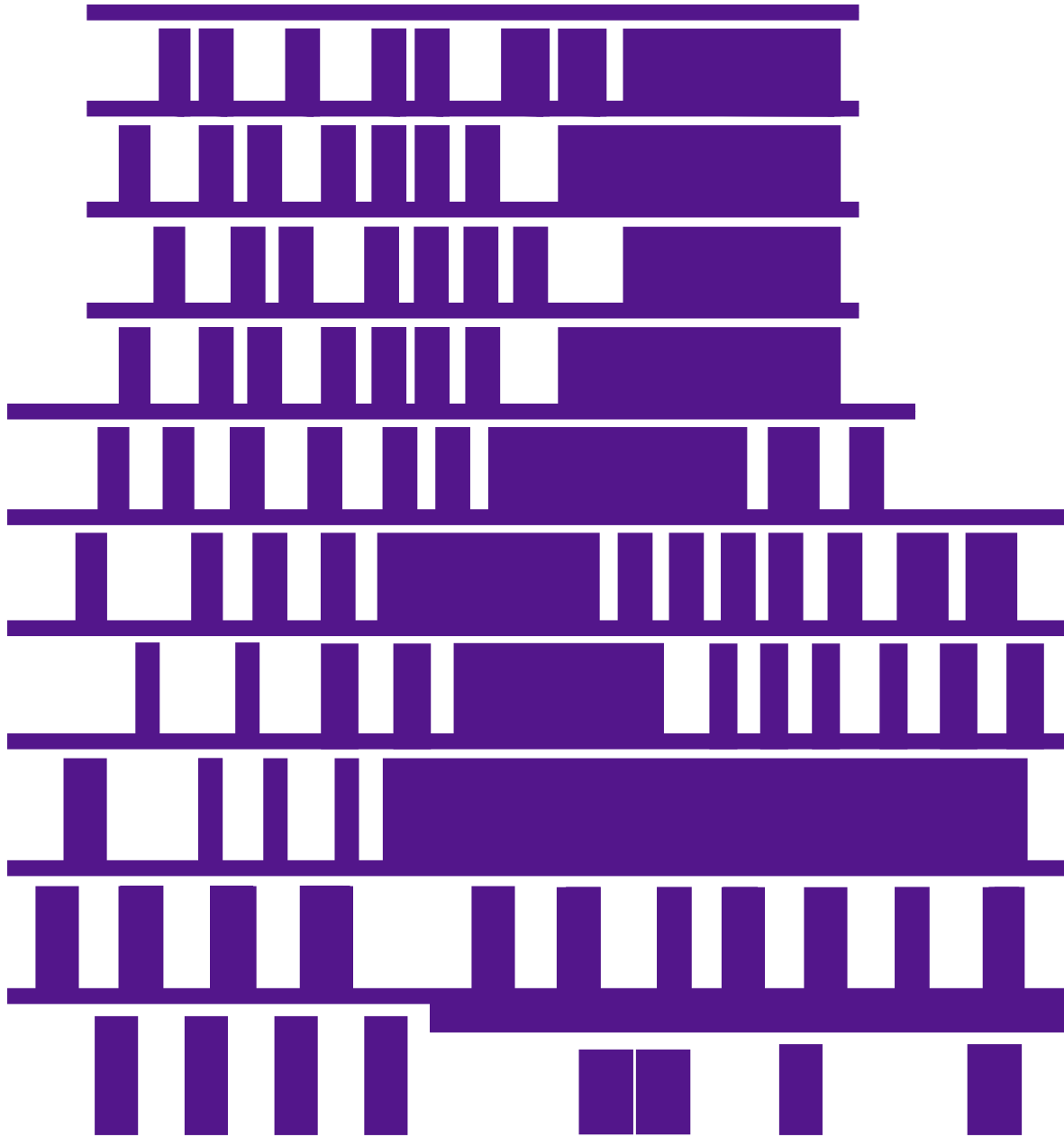


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Introduction

Welcome to NYU Rory Meyers College of Nursing Nurse-Midwifery Program. You are about to embark on an exciting journey. Students come to midwifery in many ways and for many reasons. Perhaps an awareness since childhood or a later interest as they worked within the healthcare system sparked an interest in midwifery. Some may not have even known that the profession of midwifery existed until years into a successful nursing career, but when they stumbled upon it, felt the tug. Regardless of what led you here, your path to midwifery is a personal journey of self-discovery. The faculty welcome you and look forward to teaching you and supporting you as you develop your own unique blend of art and science.

There are two essential documents that all NYU midwifery students are required to read and understand prior to starting their course of study: The Academic Bulletin and this Nurse-Midwifery Student Handbook. These documents contain essential information that is needed to successfully navigate the institution, the college and the program. Take the time to thoroughly review these documents now, but know that many students find that they need to reference them periodically throughout the program. Familiarizing yourself with these documents now will make finding a specific topic easier in the future.

This handbook is electronic in order to avoid waste and to allow you to access the live links that are included throughout. Everything you need is either in this handbook or on the web. Simply click on the live link (live links are blue and underlined) that you are interested in learning more about, and you will be redirected.

Mission statement

The mission of the midwifery program is to graduate beginning level midwives who embrace evidence-based practice, provide high quality midwifery care based on the best available data, and value the importance of clinical judgment and patient preference when providing care to a diverse population.

Emphasis is placed firmly on the importance of individualized care that is culturally aware and based on a model of shared decision making. Beginning midwives graduate confident in their interprofessional skills and are better able to identify problems, to consult, collaborate and refer clients to the appropriate specialist.

Problem-based learning (PBL) is the primary teaching method embraced by the midwifery faculty at NYU Meyers. PBL is a learner-driven androgyny that is used to develop clinical scenarios which address the full scope of midwifery care.

Philosophy

The program is committed to preparing midwifery students to have a positive impact on our dynamic healthcare environment by providing high quality midwifery care. The faculty promote the following beliefs and values:

- Each student's prior professional and life experiences bring unique perspectives to the midwifery education program;
- Respect for all people regardless of race, gender, or sexual identity;
- Development of an evidence-based curriculum;
- Creation of a safe environment for women within the healthcare setting;
- Emphasis on shared decision-making and client autonomy;
- Leading of both local and global efforts to eliminate health disparities;
- Involvement in policy and advocacy activities to grow the midwifery profession;
- Use of problem-based learning (PBL), a learner-driven androgyny, to address the full scope of midwifery care.

NYU Rory Meyers College of Nursing outcomes

1. Demonstrate critical thinking and decision making based on a synthesis of appropriate theories and evidence from nursing and other sciences as related to the roles of nurse practitioners, or nurse-midwives and/or roles as educator, administrator or informatics.
2. Perform role competencies defined by national professional organizations for nurse practitioners, or nurse-midwifery roles and/or roles as educator, administrator or informatics.
3. Demonstrate evidence informed decision making related to a specific advanced practice role.
4. Advocate for universal access to quality and cost-effective healthcare for all populations across the lifespan.
5. Collaborate as members of interprofessional teams to achieve high quality and cost-effective health outcomes.
6. Demonstrate advanced professional practice role competencies related to educational, leadership, policy, organizational, and management outcomes.
7. Demonstrate ethical decision making in the context of personal and professional codes and guidelines.
8. Articulate a personal and professional philosophy about the Advanced Practice Nursing role that reflects patient-centered care, a respect for diversity, cultural values, and a commitment to the preservation of human rights based on professional standards of practice, scope of practice and respective professional codes of ethics.
9. Evaluate patient outcomes in relation to improving quality and patient safety.
10. Demonstrate effective written, verbal and technological communication skills that influence achievement of professional and health-related client outcomes in organizational, legislative, and policy settings.

Midwifery program outcomes

In addition, the program has additional midwifery-specific outcomes: Graduates of the midwifery program will...

1. Exemplify the skill of lifelong learning, understanding that graduation is merely the beginning of one's educational journey.
2. Support the accessibility of quality midwifery care in all settings.
3. Practice empowering midwifery clients to take an active role in their own healthcare.
4. Disseminate unbiased information when educating clients.
5. Recognize the value of providing preventive and integrative midwifery care to clients through the lifespan.

NYU Rory Meyers College of Nursing Policies

Diversity and inclusion

New York University Rory Meyers College of Nursing is committed to the inclusion and support of individuals and ideas from all who comprise our multicultural community. NYU Meyers embraces the richness of diversity in its multiple dimensions that exist within and around us, including race, ethnicity, nationality, class, sex, gender-identity/expression, ability, faith/belief, sexual orientation, and age. NYU Meyers acknowledges that each member of our community brings a unique collection of identities and experiences that contribute to our collective dialogue. We believe in the value of diversity and its many points-of-view which serve to enhance the quality of the teaching, research, service, and employment experiences at NYU Meyers.

NYU Meyers strives to acknowledge, value, and celebrate our diversity while putting into action meaningful expressions of inclusion. We take pride in working together to build a diverse, equitable, and civil community where everyone feels safe, healthy, and free to be themselves, especially those from underrepresented backgrounds.

NYU Meyers is committed to meeting the healthcare demands of an increasingly diverse

population with an equally diverse faculty and workforce. We invite your presence and support as we build our valued community.

Non-discrimination

New York University is committed to maintaining an environment that encourages and fosters appropriate conduct among all persons and respect for individual values. Accordingly, the University is committed to enforcing this Non-Discrimination and Anti-Harassment Policy and Complaint Procedures at all levels in order to create an environment free from discrimination, harassment, retaliation and/or sexual assault. Discrimination or harassment based on race, gender and/or gender identity or expression, color, creed, religion, age, national origin, ethnicity, disability, veteran or military status, sex, sexual orientation, pregnancy, genetic information, marital status, citizenship status, or on any other legally prohibited basis is unlawful and undermines the character and purpose of the University. Such discrimination or harassment violates University policy and will not be tolerated.

The Office of Equal Opportunity is the University's neutral unit charged with investigating allegations of discrimination and harassment in the working and learning environments in accordance with the University's Non-Discrimination and Anti-Harassment Policy and Complaint Procedures for Employees.

Professional attire

Midwifery students must adhere to the policy entitled MS Students: Nursing Uniform and Dress Code.

1. Non-natural multi-colored hair is not permitted. Shoulder length or longer hair must be worn pulled back from the face.
2. Fingernails within a reasonable length, approximately 1/8 of an inch from the tip of the finger. Artificial nails, wraps/tips of any kind, and chipped nail polish are not permitted.
3. Jewelry should be simple and minimal. No visible body piercings permitted. Dangling earrings/jewelry are not permitted.
4. Makeup should be modest. Colognes and perfumes are not permitted in the patient care areas due to patient/staff allergic reactions.
5. Visible tattoos must be covered with an acceptable extension to the uniform such as a long sleeve shirt under the uniform top.
6. Clothing must be neat, clean, professional, opaque, and appropriate in length. The presence or absence of undergarments should not be detected. No see-through fabrics, denim pants, capri pants, skorts, sweat suits, midriiffs, halters, t-shirts, t-shirts with written statements, nor should clothing be too short or tight.

Academic Policies: The Academic Bulletin

The following policies pertain to all students and faculty within the Rory Meyers College of Nursing and are located within the Academic Bulletin. It is important to note that they are not restated within this handbook as a means of assuring that students are referencing the most up-to-date version at any given time.

At orientation, you will be required to submit the last page of this handbook, which is a signed document that states that you have read, understand, and will comply with all of the policies within this handbook as well as the Academic Bulletin.

The bullet points below are the policies that the faculty understand to be the most frequently viewed and reviewed by midwifery students throughout their course of study. This list is not intended to be comprehensive. However, students are required to familiarize themselves with the policies specific to graduate study within NYU Rory Meyers College of Nursing. Keep in mind that

many policies differ for undergraduate, graduate and PhD/doctoral students, and you only need to familiarize yourself with the information relevant to your level of study.

- Academic integrity
- Course registration
- Dismissal
- Drop/Add/Withdrawal
- Financial aid and scholarships
- Full-Time equivalency
- Grading scale/GPA and grade requirements/Pass/Fail Option
- Incomplete
- Independent study
- Leave of absence, withdrawal and maintenance of matriculation
- Permitted course loads
- Policy for registration of designated curriculum
- Probation
- Process for filing formal complaints including steps for academic appeal of course grade, failure, dismissal, ethical issues and professional behavior
- Reasonable accommodations for qualified individuals with disabilities & Technical standards competency domains
- Reentry to program after dismissal
- Refund policy
- Transfer of credit
- Transfer of program
- Tuition and fees

Midwifery Program Policies

Midwifery students travel a unique path that is distinct from the other advanced practice specialties within the college. Therefore, the following represent policies that are in addition to those within the NYU Meyers College of Nursing Academic Bulletin. The following must be strictly adhered to by all midwifery students.

Communication with faculty and staff

All email communications must occur through your NYU email account. Students are required to check their email at least weekly, but preferably more frequently, to stay abreast of important updates, information and potential schedule changes. All NYU safety and weather alerts are sent through NYU email addresses only. Please feel free to reach out to faculty with questions or concerns. Faculty response times vary. Course faculty will confirm their schedule.

Student feedback

Students are encouraged to take an active role in their education by participating in one or more of the NYU Meyers nursing student organizations or they may volunteer as a liaison to the American College of Nurse-Midwives.

Open dialogue between students and faculty is encouraged and should be seen as an ongoing process. Feedback from students is taken seriously and considered important to the growth and evolution of the program.

Students with course related concerns should first schedule a time to speak to the course instructor. If there is no resolution, students should schedule a time to speak with the program director. If there is no resolution or the response is considered inadequate, follow the steps as stated in the Academic Bulletin, process for filing formal complaints.

At the end of each semester, students are given the opportunity to formally evaluate all courses, instructors, preceptors, and clinical sites. At the end of the program, graduating students are required to complete a final exit assessment of the entire midwifery program.

Sleep

It is well known that college students do not get enough sleep. Graduate students in the health professions who work night shifts and long hours bear the brunt of this. Therefore, it is for your safety and the safety of others that students are obligated to prioritize sleep throughout their education and careers. In addition to safety concerns, one's ability to learn and to retain information is impaired when sleep is inadequate.

In accordance with the ACNM's position statement on fatigue, sleep deprivation and safety, students are required to:

- Rest/sleep after 16 hours of continued wakefulness and ideally between the hours of 3-5am;
- Avoid operating a motor vehicle if feeling drowsy;
- Factor in time for naps before driving as needed.

Students are required to read and abide by the complete ACNM position statement.

Work

The majority of students enrolled in the midwifery program work during their course of study. The faculty understand that this is an important part of nearly all of our student's lives, whether for personal, professional and/or financial reasons and we are supportive. However, due to the rigorous nature of graduate school, the demands of the program and the profession, it is recommended that students work no more than 24 hours per week when enrolled in courses with a clinical component. Students should be prepared to further reduce their workload if finding adequate time for sleep, studying (approximately three hours per credit hour) and other personal responsibilities becomes difficult. It is for your safety, as well as the safety of the people for which you will care, that students are not permitted under any circumstances to work overnight shifts before a daytime clinical session.

Children in the classroom

The faculty understand that family emergencies sometimes occur and are flexible in allowing students to tend to family matters. However, the faculty also have an obligation to maintain a classroom environment that is conducive to learning. Minors on campus create the potential for interruption of work and study and increase the possibility of safety and liability issues.

The following are guidelines concerning minors on campus:

- Infants under the age of six months who are still nursing are permitted in the classroom.
- In general, it is not appropriate for faculty, staff or students to bring their children to work or to classrooms on a regular basis.
- A child who has an illness should not be brought to the College under any circumstances.
- Students are encouraged to contact their course instructor in advance on how to deal with their attendance in class and/or clinical sites. Course instructors are responsible for notifying nursing.operations@nyu.edu of those situations which involve lecture/study areas on-campus that are brought to their attention. In addition, children are not permitted within the Clinical Simulation Learning Center.
- If you do bring your child, you are expected to provide direct supervision at all times and ensure there are no disruptions to the workplace or classroom.

These guidelines apply to situations where a minor is on campus for an extended period of time (half-/full-day). In situations where the visit is brief, advance notice is not necessary.

Additional expenses

Midwifery Students will need to consider the following when budgeting for each semester:

- MS requirements (Discussed in more detail in section entitled “Clinical Requirements”)
- Travel to campus and clinical sites: Students may be placed in sites that are outside of NYC but within the tristate area. Once your clinical site has been determined, be sure to review your travel options and the costs associated with this. Faculty are available to assist students that may not be familiar with the NYC transit system. Additional short-term opportunities (2-8 weeks) located outside of the tristate area are available to a limited number of students. Students will need to consider additional costs associated with this such as airfare, room and board, etc.
- Licensure: Students placed in clinical sites outside of New York State will be required to obtain additional nursing licenses at their own expense. States differ greatly in the length of time it takes to obtain a license, so be sure to contact the state nursing board for details so as not to delay your start date or lose the opportunity.
- Professional Issues Day: This event occurs both in the spring and fall semester and may take place in NYC, Long Island or at another university in the tristate area. Commonly, this is a day trip. Some students prefer an overnight stay in a hotel at their own expense.
- Lobby Day: This event occurs in the spring semester. Students are required to attend this event in Albany, NY. Commonly, this is a day trip. Some students prefer an overnight stay in a hotel at their own expense.
- ACNM annual membership dues: (Optional but strongly encouraged). ACNM offers a student rate and a monthly payment plan. [Review the cost of national membership/state affiliate dues.](#)
- New York City Midwives: (Optional but strongly encouraged). Joining NYC Midwives in addition to or instead of ACNM is another great way to network, find jobs and meet program requirements.
- ACNM Annual Meeting: (Optional but strongly encouraged). ACNM offers scholarship and volunteer opportunities to students. However, there are additional costs for travel, lodgings and meals associated with this trip. [Learn more about the annual meeting and student opportunities.](#)

Reproductive rights

Midwifery students at NYU Meyers are educated in accordance with the ACNM position statement entitled Access to Comprehensive Sexual and Reproductive Healthcare Services. Simply stated, we believe every person has the right to factual, evidence-based, unbiased information. Midwifery students will become knowledgeable and be able to counsel clients about the following: preconception care, fertility support, contraception, emergency contraception, and abortion services. If this is challenging for personal, religious, and/or cultural reasons, it is the student’s responsibility to reach out to the program director to schedule a time to discuss this further.

Frontloading sessions

Prior to the start of first three clinical semesters, students are required to attend a 2-3 day clinical preparation session called frontloading. These sessions usually occur one week prior to the official start of the semester. They are designed to teach students the relevant clinical skills that are required to care for clients in the clinical setting. Students unable to attend all sessions will not be permitted to attend clinical and will therefore be required to withdraw from the course(s) and take a leave of absence until the courses are offered again.

Frontloading sessions are as follows:

- Spring (January): GN2130 Health assessment of women and gynecology/GN2133 Primary care of women
- Summer (May): GN2132 Midwifery management & practicum II (Antepartum care)
- Fall (September): GN2134 Midwifery management & practicum III (Intrapartum care)

Timeliness

Students are expected to arrive to class on time. Lateness can affect your grade. Be sure to closely review each course syllabi to understand if/how participation is factored into the final course grade. If you cannot attend class, you will be responsible for asking a classmate to assist you in obtaining the missed material. Finally, vacations should only be scheduled during official breaks and around frontloading which may occur in the week before the official start of the term.

Evaluation methods

It is the responsibility of the student to review each course syllabus at the start of each semester in order to understand the means of evaluation. Evaluation of students varies course by course and instructor by instructor. Common evaluation methods include, written assignments including SOAP notes, annotated bibliographies, on-line forums and research papers, homework, group work, attendance at professional meetings/events, readings, quizzes and exams. Exams are predominantly comprised of multiple-choice questions as a means of preparing students for the AMCB examination which is entirely in this format. Some course instructors may choose to include other types of questions on exams.

The following are consistent across all courses and instructors and must be adhered to by students in order to progress to the next course in the sequence.

1. Students must obtain a minimum cumulative score of 80% in each course to pass.
2. Regarding the comprehensive exam given in the final course of the sequence for all students (NURSE-GN.2135 Midwifery Management and Practicum IV: Integration), students who do not achieve a score of 80% are permitted a second attempt on this exam. However, if a score of 80% is not achieved on the second attempt, the course will be considered failed and the course will need to be repeated.
3. Students who fail two courses will be dismissed from the program. See steps for academic appeal of course grade, failure and/or dismissal in the Academic Bulletin for additional information.
4. The clinical component of each course is pass/fail. Students must pass the clinical portion in order to pass the course. Student who do not pass the clinical portion of a course, fail that course, regardless of their grade on the didactic portion of that course.

Action plans

An action plan is designed to support student learning and promote academic and clinical success. It is NOT punitive. An action plan is initiated by the Program Director after a significant weakness is identified. This document includes a summary of academic and/or clinical concerns, recommendations and resources. Its terms are agreed upon and signed by the student and the program director.

Resources

The following resources are available to all enrolled students in NYU Rory Meyers College of Nursing.

The Office of Advising and Academic Services

The Office of Advising and Academic Services offers a wide range of services including a peer advising program, workshops on time management, study skills, effective group work skills, career assistance including reviewing résumés and cover letters, and interviewing strategies.

The Clinical Simulation Learning Center

The Clinical Simulation Learning Center (CSLC) is a 10,000 sq. ft. center where midwifery students will have access to computerized manikins, standardized patients, and task trainers. Frontloading,

objective structured clinical examinations (OSCE's) and skill mastery sessions occur in the center.

The Writing Center

The Writing Center is located on the Main Campus at Washington Square or at the MetroTech Center in Brooklyn. Midwifery students are encouraged to utilize the Center as needed for tutoring services. If a significant deficit is noted by the faculty on written assignments, use of the Center may be suggested as a helpful intervention or it may be part of an action plan.

NYU Library System

The NYU Libraries consist of 10 libraries. Of greatest importance to midwifery students are the Bobst Library located on Washington Square and the Health Sciences Libraries which are most commonly accessed through the online databases after logging in to NYU Home.

Susan Kaplan Jacobs is the health sciences librarian with weekly office hours at NYU Meyers. Students are welcome to email her for an appointment.

Student Health Center

The Student Health Center is located at the Washington Square campus and is available to all students. Services include allergy/immunology, HIV testing and counseling, optometry, physical therapy, radiology, urgent care, women's health, counseling and wellness, health promotion, nutrition, pharmacy, primary care, specialists, and travel medicine. Students are required to have health insurance. Students are enrolled automatically unless they submit the waiver opting out of health insurance.

Clinical Requirements

Policies

The following policies must be adhered to in order to enroll in, start and/or continue clinical courses. Failure to do so may result in a delay in your progression or course failure.

Prior to the start of your first clinical course, students must complete/submit the following:

1. Health clearance policy, requirements and forms
2. Reading and signing Technical Standards
3. Securing appropriate uniform
4. PDA/smart phone
5. Practicum Application
6. Current résumé
7. Current New York State RN licensure
8. CPR and BLS Certifications (prior to the start of the second clinical semester, NRP and fetal monitoring are required)
9. [Review the most up-to-date list of requirements.](#)

****Many clinical sites have additional requirements including training sessions (i.e. HIPPA and EMR). Students will need to meet these requirements before attending their first day of clinical.****

Population clinical courses

GN2130 Health assessment of women and gynecology
(88 hours ~ One 8-hour day per week)

GN2133 Primary care of women
(88 hours ~ One 8-hour day per week)

GN2132 Midwifery management & practicum II

(160 hours ~ two 8-hour days per week)

GN2134 Midwifery management & practicum III
(264 hours ~ 24 hours per week)

GN2135 Midwifery management & practicum IV
(480 hours ~ 40 hours per week)

Structure of hours varies based on a number of factors. Individual circumstances will be discussed during student advisement session prior to the start of each term.

Placements

NYU Meyers has contracts with hundreds of clinical sites and more than 1000 preceptors. The director for Academic and Clinical Affairs, along with the midwifery faculty, are responsible for the development of contracts.

Clinical sites are provided for each student enrolled in the midwifery program. Under no circumstances should students attempt to secure their own clinical sites. Students with suggestions of potential sites and/or preceptors should direct them to the program director in writing. Once assigned to a site, scheduling occurs between the student and the preceptor(s). It is the student's responsibility to communicate effectively with the preceptor and to work around the preceptor's schedule. Students are required to work days, nights and weekends depending on their preceptor's schedule. No student is permitted to request only day shifts in an attempt to avoid working nights and/or weekends. In the event that scheduling becomes challenging, communicate this to the program director immediately.

Some students may be required to go outside of the tristate area for integration. When this is necessary, the faculty will try to place students in areas where they have access to lodging, perhaps near family and/or friends. Faculty will try to work with students for whom these outside sites may be considered a hardship, however it is important to be aware that travel may be required for competency and graduation.

Experiences

Below are the general categories of clinical experiences required for graduation:

- Primary Care 40
- Gynecologic Care 80
- Antepartum Care 100
- Intrapartum Care 60
- Postpartum 50
- Newborn Care 30

It is important to note that this program, and all ACME accredited midwifery programs, are competency-based programs. Students rarely struggle to complete their required hours or clinical experiences. At the completion of the program, a clinical faculty member and the program director must complete a Certificate of Safety, certifying the student is a safe beginning practitioner. Completion of this form allows students to apply for the AMCB Certification Examination. Students should familiarize themselves with the following ACNM Standard Setting Documents:

- Core Competencies for Basic Midwifery Practice
- Competencies for Master's Level Midwifery Education

Assessment and documentation

Student's progress must be documented thoroughly and at regular intervals. Failure to do so may result in removal from the clinical setting leading to possible course failure. Documentation occurs in two systems, Qualtrics, an NYU supported survey system similar to Survey Monkey, and Typhon, a clinical tracking system used by many universities and health education programs. The evaluation tools listed below are located within Qualtrics. Links to each survey are accessible through the associated didactic course in NYU Classes.

The midwifery clinical coordinator provides students with a detailed orientation to the system during the first frontloading session and is available for individual support as needed. It is the student's responsibility to contact the coordinator if they are having difficulty with a preceptor as it pertains to completion of the required documentation. If a student is not getting sufficient time in the clinical setting, the necessary experiences, feels their supervision is inadequate or has a poor outcome, they must notify the coordinator and the program director immediately.

Clinical Evaluation Tool (CET)

- Completed every week by the student and preceptor (This is easily done using your mobile device or computer).
- CETs are submitted every two weeks (two CETs).
- Failure to submit CETs in a timely manner may result in a temporary removal from clinical and/or an action plan.
- Students must obtain minimum CET scores averaging 3 or greater by the end of each term in order to progress.
- Students who obtain scores averaging 2 or below by the end of each term will be required to have an action plan.

The scoring system is as follows:

0 = Unsafe or unethical: Unprofessional behavior

1 = Unsatisfactory: Omits important parts of history, exam or management. Does not meet objectives for current level of practice.

2 = Novice/Limited: Minimal competence in communication, psychosocial support, hand skills or management actions. Meets some of the objectives/expectations.

3 = Developing independence: Obtains needed information. Meets most of the objectives but still needs refining.

4 = Safe beginning midwifery practice: Rarely misses information and can discuss more than one approach to management of care. Good grasp of role. Knows when to seek consultation and does so appropriately.

Midterm Evaluation: To be completed at the midpoint of the term by the student and the preceptor. The due date will be assigned by your course instructor and can be found within the course syllabus. Failure to complete this survey will result in the student's removal from the clinical setting until completed and satisfactory progress is noted.

Final Evaluation: To be completed at the end of the term by the student and the preceptor. The due date will be assigned by your course instructor and can be found within the course syllabus. Failure to complete this survey will result in the student's inability to register for the next course in the sequence.

Preceptor Evaluation: To be completed by the student at the end of each semester. This is required for progression to the next course in the sequence and for graduation.

Site Evaluation: To be completed by the student at the end of each semester. This is required for progression to the next course in the sequence and for graduation.

Certificate of Safety: This is the only document that is not electronic. It is a document that must be signed by your preceptor. In addition, your preceptor must sign across the back flap of the envelope. It can be mailed by the preceptor or hand delivered by the student to the program director. An envelope that is not signed over the flap will not be accepted. Students may not schedule the AMCB board examination prior to receipt of this document.

Statement of Understanding

I have read, understand and agree to comply with the policies and procedures of the midwifery program as described in this handbook as well as those of the College described within the Academic Bulletin.

I understand that failure to comply with the policies and procedures as described in the above stated documents may result in disciplinary actions against me including possible dismissal from the program.

I understand that the policies in the Academic Bulletin are updated each academic year and that I am required to apprise myself of any updates of changes that occur from year to year.

Student's signature

Date

After reading the above statement, please print, sign, and return it to one of the faculty or to the program administrator by the third Tuesday in September. This document will be maintained as part of your record in the midwifery program.

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